
ASC 2900

From Steele, Rachel <steele.682@osu.edu>

Date Fri 9/19/2025 11:04 AM

To Martin, Andrew <martin.1026@osu.edu>; Marsch, Elizabeth <marsch.3@osu.edu>

Cc Dwyer, Rachel <dwyer.46@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good morning,

On Wednesday, Sept. 10th, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a course proposal for ASC 2900

The Subcommittee unanimously approved the request with six contingencies and two recommendations:

- a) **Contingency:** The Subcommittee asks that the College include with the revision of the program a cover letter outlining the changes made to the proposal in response to the feedback below.
 - b) **Contingency:** The Subcommittee requests that the College provide clearer information about how students will consistently meet the required 15 hours of work per week in this course. While they did appreciate the sample provided for week 1 (syllabus p. 3), they are concerned about activities and assessments that may vary week to week, such as interactions with the authors of scholarly articles (who may not always be available to connect with students) and the difficulty of consistently compiling enough high-quality activities and assignments to warrant the 5 credit hours assigned to the course. They note that a 5-credit hour course delivered asynchronously online is quite unusual, as courses with that kind of workload generally include labs and/or recitations. Furthermore, they request that the administrators of the program monitor student work in this course carefully and evaluate the course after the first few offerings.
 - c) **Contingency:** The Subcommittee asks that the College alter the course title and the prerequisites on the course syllabus and in curriculum.osu.edu to align with the final title of the program.
 - d) **Contingency:** The Subcommittee requests that the College label the course as “Online, Asynchronous” in the syllabus heading (p. 1) rather than simply “Online”.
 - e) **Contingency:** The Subcommittee observes that many of the course designers’ comments are still visible in the proposal, and they ask that these be removed.
 - f) **Contingency:** As of August 29th, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus (the statement(s) in **bold** below are missing from the current syllabus and/or incomplete/out-of-date). Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the statements from the Office of Undergraduate Education's website.
 - i) Academic Misconduct
 - ii) **Student Life - Disability Services**
 - iii) Religious Accommodations
 - iv) **Intellectual Diversity**
- Instructors are also welcome to include any other standard and/or recommended syllabus statements found on the Office of Undergraduate Education's webpage which they deem relevant for their course. Please also refer to this page to ensure that the Diversity and Title IX Statements on p. 19-20 of the syllabus (now combined into the statement on “Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct”) and all other statements are current and accurate.

- a) *Recommendation*: The Subcommittee recommends that the College consider due dates on Sunday at 11:59 PM rather than Saturday at 11:59. This day and time is far more common for online, asynchronous courses and will provide consistency for students in the program. Additionally, since this course is aimed at working professionals, they will likely appreciate the opportunity to have a full weekend to work on the course content.
- b) *Recommendation*: The Subcommittee notes the inclusion of a Land Acknowledgment on p. 20 of the syllabus. As of 09-10-2025, Land Acknowledgments are no longer permissible on official university documents (including most syllabi) per the university's SB1 Compliance website. The course instructor(s) should consult with their TIU director/chair regarding whether or not this statement may be included within the syllabus.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to OAA. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return ASC 2900 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Rachel Dwyer (faculty Chair of the SBS Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

Program Manager, Office of Curriculum and Assessment

College of Arts and Sciences

306 Dulles Hall 230 Annie and John Glenn Ave. Columbus, OH 43210

(614) 292-7226

Member, University Conduct Board

Graduate Student, History of Art

-BLACK LIVES MATTER-

STOP AAPI HATE

DACA/undocumented ally



I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greeneville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.